

### Creating Central Bedfordshire

		(Date within brackets) refers to Shadow Exec. Meeting date										Completed Milestones	At Risk Milestones	Delayed Milestones	On-Track Milestones	Future Milestones		
KEY MILESTONES-IMPLEMENTATION PLAN																		
Line Nos.		Resp.	2008									2009						
			Mar-08	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-09	Feb	Mar	Apr	May	Jun
1	<b>Strategic Leadership</b>	SR																
2	Governance structures	JS		Shad Authority, Shad Executive, CBIT, and TTFs (10th)														
3	Constitution	BM		Agreed Transitional Constitution (10th)										Agree New Constitution				
4	Implementation Strategy	SR		Approval given to the IS (10th)														
5	Vision and Strategic Plan	JS			Agree 1st draft- Emerging Priorities & Vision	Confirm draft Emerging Priorities & Vision (10th)	1st draft- Strategic Plan	Final version- CBC Vision (5th)	Final version- Strategic Plan (2nd)									
6	Transition Implementation Plan and Risk Analysis	SR				Approve Implementation Plan & Risk analysis (10th)	Monthly review of Risks/Issues											
7	Management structure and process for senior appointments	JS				Agree CBC mgt structure and senior appts. (10th)												
8	Key partnerships	RWf									1. Agree CDRP Partnership arrangements. 2. Agree membership to CBC's LSP		Agree CBC LAA for 2009-2011					
9	Equalities and Diversity Strategy	DM										Agree CBC Equalities & Diversity Strategy (16th)						
10	Establish Performance Management Framework	PS										Agree Perf. Mgt Framework for 2009						
11	Targets for the new National Indicators - under LAA	PS											Agree targets for Nat. Indicators					
12	Elections	JR															Elections (4th)	
13	<b>Finance and Assets</b>																	
14	Section 24 Directions and consents	BM		Agree general and specific consents														
15	Financial planning & budgeting	DS		Agree 2008-09 transitional budget	Update December Bid financial data	Indicative services budgets			Agree formula & specific grants splits with BBC & CLG	Finalise 2009/10 tax base		1. Draft version of MTFs available. 2. Publish 1st draft 2009/10 Budget	1. Final version of MTFs available. 2. Agree 2009/10 Budget & Council Tax	Start Council Tax billing				
16	Records of assets, liabilities	DS/RE		BCC info packs released	Complete compilation of information							Agree final disaggregation of County assets with BBC						
17	Monitor transitional costs accrued	DS				Submit 1st budget monitoring report					Submit 2nd budget monitoring report				Submit 3rd budget monitoring report	Submit 4th budget monitoring report		
18	Monitor indicative savings accrued	DS										Submit 1st indicative savings report						
19	Accommodation Strategy	TC							Agree interim accommodation strategy (30th)			Agree detailed initial & med term accommodation strategy (16)						
20	Notional (2008/09) budget requirement, notional council tax requirements and notional Band D council tax figures	DS							Agree notional amounts									
21	<b>Service Design</b>	MEH																
22	Evaluate and propose options for joint-working, partnership and shared services delivery	MEH/PS			Complete proposal on shared services	Agree initial report on shared services (10th)												
23	Project Initiation Documents (PIDs)	MEH/PS			Sign off PIDs from workstreams													
24	Business Plans and an 'umbrella' Directorate Plan	MEH					1st Draft- Services' Business Plans			1. Directorate Plans (30th) 2. 2nd Draft- Services' Business Plans	Officer/Mgt Challenge Day (budget & staffing)							



